

## EXECUTIVE WORK PROGRAMME

**December 2021 - November 2022**

### NOTES

1. The Leader in consultation with the Chief Executive and Town Clerk prepares an Executive Work Programme to cover a period of twelve months.
2. The Executive Work Programme contains matters which the Leader has reason to believe will be the subject of a key decision during the period covered by the Plan or Executive decisions which are likely to be taken in private.
3. A Key Decision is one which is likely:
  - a) to result in the Local Authority incurring expenditure which is , or the making of savings which are, significant having regard to the Local Authority's budget for the service or function to which it relates; or
  - b) to be significant in terms of its effect on communities living or working in an area comprising 2 or more wards in the area of the local authority.
4. Whilst the majority of the Executive's business at the meetings listed in the Executive Work Programme will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or person information.

This document serves as formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that certain items in the Executive Work Programme will be considered in private because the item contains exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If an item is to be considered in private this will indicated on the individual decision notice.

If you have any queries, please telephone 01522 873387 or email [democratic.services@lincoln.gov.uk](mailto:democratic.services@lincoln.gov.uk).

### EXECUTIVE WORK PROGRAMME SUMMARY

| <b>Date of Decision</b> | <b>Decision</b>   | <b>Decision: Summary</b>  | <b>Decision Taken By</b> | <b>Key Decision</b> | <b>Exempt Information</b> |
|-------------------------|---|---|--------------------------|---------------------|---------------------------|
| 13 December 2021        | City of Lincoln Council Decarbonisation Strategy and Action Plan                                | To approve the Strategy   | Executive                | No                  | Public                    |
| 13 December 2021        | Telephony Replacement   | To seek approval and funding for a procurement and implementation of MS Teams telephony.  | Executive                | No                  | Private                   |
| 13 December 2021        | 40-42 Michaelgate and 20-22 Steep Hill  | To update members on progress made to seek external funding to refurbish 40-42 Michaelgate and 20-22 Steep Hill, to approve a partnership agreement with Heritage Lincolnshire and approve an element of match funding as the Council's contribution. | Executive                | Yes                 | Public                    |
| 13 December 2021        | Write Outs of Irrecoverable Non Domestic Rates, Sundry Debts and Overpayment of Housing Benefit | Executive to consider/approve specified write outs of Non Domestic Rates, Sundry Debts and Overpayment of Housing Benefits.   | Executive                | Yes                 | Private                   |
| 04 January 2022         | Transfer of land at Jasmin Green to Birchwood Community Land Trust                              | To consider transfer of land at Jasmin Green  | Executive                | No                  | Partly Private            |
| 04 January 2022         | Collection Fund Surplus./Deficit - Council Tax  | To declare a surplus or deficit on the Council Tax element of the Collection Fund for 2021/22   | Executive                | Yes                 | Public                    |
| 04 January 2022         | Council Tax Base 2022/23  | To approve City of Lincoln Council's Council Tax Base 2022/23   | Executive                | Yes                 | Public                    |

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| 04 January 2022 | Localised Council Tax Support Scheme 2022/23            | To approve for referral to Council, a Localised Council Tax Support Scheme 2022/23               | Executive | Yes | Public         |
| 04 January 2022 | Statement of Accounts 20/21                             | Scrutinise the Statement of Accounts and make any comments to full Council                       | Executive | No  | Public         |
| 17 January 2022 | Draft Medium Term Financial Strategy 2022-2027          | To agree for consultation and scrutiny the draft Medium Term Financial Strategy 2022-2027.       | Executive | No  | Public         |
| 17 January 2022 | De Wint Court - Fees and Charges                        | To approve fees and charges.   | Executive | Yes | Partly Private |
| 17 January 2022 | Lincare Review  | To agree a way forward for the Lincare services following a review of the current service        | Executive | Yes | Private        |
| 17 January 2022 | Hermit Street   | To agree to progress regeneration proposals at Hermit Street.                                    | Executive | Yes | Partly Private |
| 17 January 2022 | Collection Fund Surplus./Deficit - Business Rates       | To declare a surplus or deficit on the Business Rates element of the Collection Fund for 2021/22 | Executive | Yes | Public         |
| 17 January 2022 | Greetwell Place Managed Workspace - Future Arrangements | Nature of the City Council's involvement in the operation of Greetwell Place                     | Executive | Yes | Private        |
| 17 January 2022 | Lincoln Central Market                                  | Details of progressing to entering into a contract for delivery                                  | Executive | Yes | Private        |

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| 17 January 2022  | Council House and Garage Rents 2022/2023            | To agree the basis of rent calculation for changes to individual Council houses and garage rent prior to seeking approval of Council.                    | Executive | Yes | Public         |
| 17 January 2022  | Hartsholme Park Flood Alleviation Work              | To agree a proposal for work to the lake outlet.   | Executive | No  | Public         |
| 21 February 2022 | Sustainable Warmth Strategy                         | To approve the Strategy  | Executive | No  | Public         |
| 21 February 2022 | Medium Term Financial Strategy 2022-2027            | To recommend for referral to Full Council the Medium Term Financial Strategy 2022-2027 along with the Capital Strategy 2022-2027.                        | Executive | No  | Public         |
| 21 February 2022 | Council Tax 2022-2023                               | To approve for referral to Full Council the Council Tax requirement and overall levels of Council Tax for 2022-23  | Executive | No  | Public         |
| 21 February 2022 | Operational Performance Quarterly Monitoring Report | To present to Members a summary of the operational performance position for quarter three of the financial year 2021/22 (from Oct 2021 to December 2021) | Executive | No  | Public         |
| 21 February 2022 | Financial Monitoring Quarterly Review               | To present to Executive the third quarter's financial performance 2021/22  | Executive | No  | Public         |
| 21 February 2022 | Strategic Risk Register Quarterly Review            | To provide the Executive with a status report of the revised Strategic Risk Register as at the end of the third quarter 2021/22.                         | Executive | No  | Partly Private |
| 21 February 2022 | Draft Building Safety Engagement Strategy           | To approve the Resident Engagement Strategy for Building Safety 2021   | Executive | No  | Public         |

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| 21 February 2022 | Living Wage Report  | To recommend to Executive the proposed increase to the living wage  | Executive | Yes | Public         |
| 21 February 2022 | Pay Policy 2022/23  | To request Executive approval for the COLC Pay policy 2022/23, prior to referral to Council.  | Executive | No  | Public         |
| 21 February 2022 | Vision 2025 - Annual Delivery Plan for 2022/23  | Executive is asked to approve the Vision 2025 Annual Delivery Plan for 2022/23, for submission to Council   | Executive | Yes | Public         |
| 21 March 2022    | Recycling- paper and card collections proposal  | To formally commit to the Lincolnshire Waste Partnership initiative to undertake separate paper and card collections, alternate to existing general recycling collections, where it can reasonably be accommodated. | Executive | Yes | Public         |
| 12 April 2022    | CCTV Code of Practice Review  | Renewal of CoP, including any recommended changes.  | Executive | No  | Public         |
| 24 May 2022      | Financial Monitoring Quarterly Review   | To present to Executive the fourth quarter's financial performance 2021/22  | Executive | No  | Public         |
| 24 May 2022      | Strategic Risk Register Quarterly Review  | To provide the Executive with a status report of the revised Strategic Risk Register as at the end of the fourth quarter 2021/22.   | Executive | No  | Partly Private |
| 24 May 2022      | Operational Performance Quarterly Monitoring Report                                     | To present to Members a summary of the operational performance position for quarters four of the financial year 2021/22 (from January 2022 to March 2022)   | Executive | No  | Public         |
| 24 May 2022      | Treasury Management Stewardship & Actual Prudential Indicators Report 2021/22 (Outturn) | To report on the annual Treasury Management Stewardship Report under regulations issued under the Local Government Act 2003.  | Executive | No  | Public         |

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